



JOB TITLE: Occupational Health Technician

LOCATION: Remote Work

RESPONSIBLE TO: Operations Manager

HOURS: 40 Min (overnight stays)

PRINCIPAL RESPONSIBILITIES

To provide a wide range of Health Surveillance services on our client's sites throughout the UK. To achieve this, you may be required to drive a mobile medical unit.

GENERAL RESPONSIBILITIES

- Potential to drive a mobile medical unit (approximate size of an ambulance) to provide our services on client sites throughout the UK.
- Provide a wide range of Health Surveillance services on our client's sites such as:
Hearing tests (in audiometric booth fitted in the medical unit), Lung function tests, Skin checks, Hand-Arm Vibration Syndrome (HAVS) assessments, Vision screening, Job specific medicals (e.g. FLT driver medicals), Drug & alcohol screening.
- The role involves working away from home with overnight stays for up to 4 nights most weeks (i.e. leaving home Monday morning and returning to home Friday evening).
- We operate a 24/7 service so the individual should be prepared to work shifts including early starts, evening and night shifts. The role is essentially Monday to Friday however some weekend work may occasionally be required.
- Ensure targets and KPI's are met whilst maintaining Company protocols and workplace rules and procedures.
- Actively support and promote Latus Group and all its policies and Culture including 'Equal Opportunities'.

SKILLS/EXPERIENCE REQUIRED

- Previous experience delivering Health Screen services if preferable but not essential.
- Excellent communication skills at all levels.
- Excellent customer service / client focus skills.
- Computer literate and competent with Microsoft Office. All work is carried out on PC/laptop using bespoke Occupational Health software and specialist testing equipment.
- Full clean drivers licence.
- Ideally able to provide secure offsite parking for the mobile medical unit however not essential as arrangements can be made.



- Able to work under own initiative.
- Pro-active attitude, able to make decisions and prioritise.
- Good time management skills with ability to work towards tight deadlines.
- Problem solver with a positive attitude.
- Attention to detail with emphasis on data recording.

CONTINUED TRAINING & PERSONAL PROFESSIONAL DEVELOPMENT

- Commit to and take responsibility for continued personal development.
- Take responsibility for maintaining evidence of continued personal development.
- Attend all relevant training internally and externally.
- Share learning experiences with other team members.
- To discuss one's own development needs with the Line Manager in order to consistently achieve best practice and continuously improve personal performance.
- Willing to pursue further qualifications as deemed necessary within current legislation.

CONFIDENTIALITY

- It is the individual and collective responsibility of every member of staff to ensure adherence to the Company's Equal Opportunities policies. Racial, sexual or any other harassment or bullying will not be tolerated.

NB: This job description reflects the present/immediate requirements of the post. As the Company develops and restructures so the job description may be reviewed and be subject to amendment in consultation with the post holder.